

Route this form to:	U Wide Form
Office of Human Resources	UM 1524
	Rev: 06/08

Request for Waiver to Hire a Non-Student

U of M Job Center
Office of Human Resources
University of Minnesota, Twin Cities
100 Donhowe Building
319 15th Avenue S.E.
Minneapolis, MN 55455-0106
Telephone 625-2000
Fax 626-2202

Date: _____

Job Code and Title: _____

Hiring Department/Entity:	College/Administrative Unit:	Person Requesting Waiver:
Telephone:	Fax:	

Reason for Request: _____

Requested By Campus, College, or Administrative Unit Human Resources Representative:	Telephone:	Fax:
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This section to be completed by University of Minnesota Job Center staff.	
<input type="checkbox"/>	Approved: This position will be posted as a student employment position <u>and</u> a staff position.
<input type="checkbox"/>	Approved: This position will be posted as a staff position only.
<input type="checkbox"/>	Denied: This position will be posted as a student employment position only.
Reason for Action: _____	

U of M Job Center Representative:	Date:

Please attach a copy of this Waiver to the HR requisition.