

Capital Equipment Assets Transferred from Another Institution Report

Scan & this form to:
controller@umn.edu

Phone: 612-624-1617

U Wide Form:
UM 1675

Rev: 10/27/17

List items received from another institution. Attach any documentation provided by the Principal Investigator or originating institution. For questions or information please call Accounting Services at 612-624-1617.

ACCOUNTING SERVICES

DESCRIPTION OF ITEM	MANUFACTURER	MODEL #	SERIAL #	YEAR/MFD.	VALUE (IF AVAILABLE)

Fund/Dept ID/Program or Project Who Will be Using the Equipment: _____

Name of Contact Person (New Custodian): _____ Employee. ID: _____

New Location of Equipment (Bldg/Room): _____

Institution of Origin for this Equipment: _____

Prepared by: _____ Phone: _____