

Appraisal of Probationary Academic Professionals on Continuous Appointment Track

1. Academic professional must complete, sign, and submit form to department/division head for signature approval.
2. Route for further signature to dean or vice president as appropriate.
3. Provide signed copy to Jaclyn Adair, Office of the Vice Provost for Faculty and Academic Affairs, 110 Morrill Hall (0261B), 100 Church Street SE, Minneapolis, MN 55455, for final signature.

Appraisal during academic year 20 -20

Name		Empl ID
Title	Job Code	Department in which probationary appointment is held
Beginning date of probationary appointment		College/Administrative Unit
Appointment term and percent time		_____ Cumulative University of Minnesota probationary years, including current year.
Appointment type Continuous Appointment Track		
Unit's appraisal of the candidate's performance in accord with the unit's continuous appointment criteria and procedures and the individual's job description (attach copies). Attach additional pages as required.		
Responsible Administrator/Unit recommendation: <input type="checkbox"/> Continuation of probationary appointment <input type="checkbox"/> Promotion <input type="checkbox"/> Continuous appointment <input type="checkbox"/> Non-reappointment		
_____ Signature – Responsible Administrator		_____ Date
Appraisal has been reviewed by the probationary academic professional:		
_____ Signature – Probationary Employee		_____ Date
Decision year – Additional Signatures Required:		
_____ Signature – Dean/Vice President (as appropriate)		_____ Date
Executive Vice President and Provost recommendation:		
_____ Signature – Executive Vice President and Provost		_____ Date
BOARD OF REGENTS ACTION		Notice of non-reappointment Exec. Vice President and Provost's letter posted: _____ Resignation Letter of resignation: _____
_____ Approval Date	_____ Continuous Appt. Effective	_____ Promotion Effective