

**Committee Acronyms**

University Senate	U Senate
Faculty Senate	F Senate
Faculty Consultative Committee	FCC
Senate Consultative Committee	SCC
Senate Committee on Educational Policy	SCEP
Senate Research Committee	SRC
Senate Committee on Finance and Planning	SCFP
Senate Committee on Faculty Affairs	SCFA
Senate Judicial Committee	SJC
Senate Committee on Information Technology	SCIT
Senate Library Committee	SLC
Professionals and Administrators Consultative Committee	PACC
Civil Service Consultative Committee	CSCC
FCC, PACC	2 CCs
FCC, PACC, CSCC (the three faculty-staff consultative committees)	3 CCs

**Please contact Becky Hippert at 612-626-8743 to be scheduled with one of the referenced Senate Committees.**

(the 2 would meet together)

(all 3 would meet together to consult on the policy)

*NOTE: Where more than one committee is listed, in addition to one or more consultative committees, it is assumed that administrative presentations/discussion are necessary only at the first-listed committee and that it will make a report to the consultative committee(s).*

Administration and Operations			
Title	Subcategory	Committee Involvement	Senate Involvement
Acquiring and Use of the U Card	Access; Outreach; Public Se	SCFA, SCC	None
Acquiring and Disposing of University Real Estate	Real Estate	SCFP	None
Alcoholic Beverages and Service, and Venue Liquor Licensing	Miscellaneous		
Allocating Judgments and Settlements from Litigation	Compliance and Legal	SCFP	None
Brand Policy: Trademarks, Logos, Colors, and Seal	Miscellaneous	SCC	None
Campus and Building Closing: Twin Cities	Health and Safety	None	None
Continuity of Operations (COOP)	Health and Safety		
Distribution of Information through Publications, Banners or Chalking	Facilities Management	SCSA, AF&T	None
Drug Free University	Health and Safety	SCC	U Senate (info)
Entering Into Contracts	Compliance and Legal		
Environmental Health: Food, Water and Sanitation	Health and Safety	SCFP?	
Environmental Management	Health and Safety	SCFP?	None
Establishing Administrative Policies	Compliance and Legal	SCC	None
Getting Access to University Buildings	Facilities Management	None	None
Individual Conflicts of Interest	Compliance and Legal	SRC, SCFA, 3 CCs	U Senate (action) (Faculty and Staff Delegation)
Title	Subcategory	Committee Involvement	Senate Involvement
Individual Conflicts of Interest: Standards that Govern Those Involved In Clinical Health Care	Compliance and Legal	SRC, SCFA, 3 CCs	U Senate (action) (Faculty and Staff Delegation)
Internal Access to and Sharing University Information	Compliance and Legal	SCC	None
Institutional Conflict of Interest	Compliance and Legal	SCC	U Senate (info)

Managing University Records and Information	Miscellaneous	SLC	None
Outside Consulting and Other Commitments	Compliance and Legal	SCFA, 2 CCs	U Senate (action) (Faculty and Staff Delegation)
President's Delegations of Authority	Compliance and Legal		
Protected Health Information	Health Sciences		
Public Access to University Information	Compliance and Legal	SCC	None
Radiation Safety	Health and Safety	SRC	None
Reporting and Addressing Concerns of Misconduct	Compliance and Legal	SCFA, 3 CCs	F Senate (info)
Safety of Minors	Access; Outreach; Public Services		
Sexual Assault, Stalking and Relationship Violence	Health and Safety	SCC	U Senate (info)
Smoke and Tobacco Free Campus: Crookston, Duluth, Rochester, and Twin Cities	Health and Safety	SCC	U Senate (action)
Tailgating on Stadium Event Days: Twin Cities	Miscellaneous	None	None
Use of Unmanned Aircraft Systems (Drones)	Health and Safety		
Use and Lease of Real Estate	Real Estate	SCFP	None
Use of University Equipment and Services	Miscellaneous	SCC	None
Using and Leasing University Outdoor Space: Twin Cities	Real Estate	SCFP	None

### Education and Student Life

Title	Subcategory	Committee Involvement	Senate Involvement
Academic Calendars: Twin Cities, Crookston, Morris, Rochester	Education		
Academic Probation and Suspension for Undergraduate Students: Twin Cities, Morris, Rochester	Education	SCEP	F Senate (action)
Academic Unit Authority over the Curriculum and Major: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, 2 CCs	F Senate (action)
Adding, Changing, or Discontinuing Academic Plans	Colleges; Programs; Centers	SCEP, 2 CCs	F Senate (action)
Addressing Student Academic Complaints	Student Life	None	None
Admission for Master's and Doctoral Degrees	Education	SCEP, FCC	F Senate (action)
Admissions for Undergraduates: Twin Cities	Education	SCEP, 2 CCs	F Senate (action)
Application of Graduate Credits to Degree Requirements	Education	SCEP, FCC	F Senate (action)
Appointments as Director of Graduate Studies	Education	SCEP, FCC	F Senate (action)
Appointments to Graduate Examination Committees	Education	SCEP, FCC	F Senate (action)
Title	Subcategory	Committee Involvement	Senate Involvement
Academic Calendars: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, SCC	F Senate (info)
Awarding Posthumous Degrees	Education	None	None
Awards for Outstanding Contributions to Education	Education		
Campus Specific Credit Requirements for an Undergraduate (Baccalaureate) Degree: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Class Scheduling: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Classroom Management: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)

Course Enrollment Limits and Cancellation: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Course Numbering: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Creating and Evaluating Interdisciplinary Centers	Colleges; Programs; Centers	SRC, FCC	F Senate (info)
Credit and Grade Point Requirements for an Undergraduate (Baccalaureate) Degree: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Credit for Nationally-Recognized Exams for Undergraduate Students: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Credit Requirements for Master's and Doctoral Degrees	Education	SCEP, FCC	F Senate (action)
Declaring and Pursuing an Undergraduate Major: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Departmental Exams for Proficiency or Credit for Undergraduate Students: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Directed Study, Directed Readings, and Directed Research Courses: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Doctoral Degree: Completion	Education	SCEP, FCC	F Senate (action)
Doctoral Degree: Performance Standards and Progress	Education	SCEP, FCC	F Senate (action)
Educational Materials Conflict of Interest: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Enrolling in Overlapping or Back-to-back Classes: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Establishing, Enforcing, and Waiving Prerequisites: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Evaluation of Teaching: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Expected Student Academic Work per Credit: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Faculty Responsibility in Undergraduate Advising on the Curriculum: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Grade Accountability: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Grading and Transcripts: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
<b>Title</b>	<b>Subcategory</b>	<b>Committee Involvement</b>	<b>Senate Involvement</b>
High School Preparation Requirements for Undergraduates	Education	SCEP, FCC	F Senate (action)
Holds on Records and Registration: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Instructional Time per Course Credit: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Intercollegiate Athletic Events during Study Day and Finals Weeks: Twin Cities	Education	SCEP, FCC	F Senate (action)
Leave of Absence and Readmission for Undergraduates: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Leave of Absence and Reinstatement from a Leave: Graduate Students	Education	SCEP, FCC	F Senate (action)
Maintaining Course Records: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Makeup Work for Legitimate Absences: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Managing Student Records	Student Life	SCFA	St Senate (info)
Mandatory Attendance at First Class Session and Consequences for Absence: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)

Master's Degree: Completion	Education	SCEP, FCC	F Senate (action)
Master's Degree: Performance Standards and Progress	Education	SCEP, FCC	F Senate (action)
Post-baccalaureate Certificate Plans Approved by the Board of Regents	Education	SCEP, FCC	F Senate (action)
Promoting Timely Graduation by Undergraduates: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Providing In-progress Notifications on Academic Performance: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Readmission and Changes to Master's or Doctoral Degree Objectives	Education	SCEP, FCC	F Senate (action)
Resolving Alleged Student Conduct Code Violations	Student Life	SCSA, SAIC, CCSB	St Senate (info)
Scheduling Examinations, Final Examinations, and Study Days: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Student Travel and Education Abroad: Health and Safety	Student Live	SCEP, SCSA, AF&T	F Senate (info)
Syllabus Requirements: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Teaching and Learning: Instructor and Unit Responsibilities (Twin Cities, Crookston, Morris, Rochester)	Education	SCEP, FCC	F Senate (action)
Teaching and Learning: Student Responsibilities (Twin Cities, Crookston, Morris, Rochester)	Education	SCEP, FCC	F Senate (action)
Transfer of Undergraduate Credit: Twin Cities, Crookston, Morris, Rochester	Education	SCEP, FCC	F Senate (action)
Undergraduate Degrees with Distinction and Degrees with Honors: Twin Cities, Crookston, Morris, Rochester	Education	SCEP	F Senate (action)

Title	Subcategory	Committee Involvement	Senate Involvement
Undergraduate Student Learning and Development Outcomes: Twin Cities	Education	SCEP, FCC	F Senate (action)
University Endowed Chairs, Professorships and Faculty Fellowships	Colleges; Programs; Centers	FCC	None
University-Administered Graduate Student Fellowships and Traineeships	Education	SCEP, FCC	F Senate (action)
Using Email as Official Student Communication	Student Life	SCSA	St Senate (info)
Withholding Diplomas and Official Transcripts from Students	Student Life	SCEP, FCC	F Senate (action)

### Finance

Title	Subcategory	Committee Involvement	Senate Involvement
Accepting and Depositing University Revenue	Cash Management and Investments	None	None
Accepting and Managing Gifts	Miscellaneous	None	None
Accepting Revenue Via Payment Cards	Cash Management and Investments	None	None
Accessing UWide Banking Services	Cash Management and Investments	None	None
Accounts Payable: Paying Non-Payroll Expenses	Procurement and Payment	None	None
Agency Funds	Accounting and Financial Oversight	None	None
Assessing Units for Institutional Business Systems	Budget	SCFP, 3 CCs	None
Budget Development and Oversight for Current Non-Sponsored Funds	Budget	None	None
Cash Advances	Travel		

Cell Phone and Data Plan Business Expenses	Procurement and Payment	SCFP	None
Documenting Financial/Accounting Transactions	Accounting and Financial Oversight	None	None
Establishing Change and Miscellaneous Payment Funds	Cash Management and Investments	None	None
Financial Transaction Approvals and Routing	Accounting and Financial Oversight		
Funding and Approvals of Capital Projects	Budget	SCFP	None
<b>Title</b>	<b>Subcategory</b>	<b>Committee Involvement</b>	<b>Senate Involvement</b>
General Accounting	Accounting and Financial Oversight		
Hospitality and Other Special Expenses	Miscellaneous	SCC	None
Managing Billings to Receivables from External Customers	Accounting and Financial Oversight	None	None
Managing Nonsponsored Billings and Receivables Using Approved Departmental Systems	Accounting and Financial Oversight	None	None
Managing University Capital Equipment	Equipment and Inventory	SCFP	None
Participating in the Group Income Pool (GIP)	Cash Management and Investments	SCFP	None
Paying Human Subjects and Maintaining Confidentiality and 1099 Reporting	Procurement and Payment	SRC	None
Processing Accounting Transactions	Accounting and Financial Oversight	None	None
Property and Liability Insurance	Miscellaneous	None	None
Purchasing a Professional Service	Procurement and Payment	SCFP	None
Purchasing Goods and Services	Procurement and Payment	SCFP	None
Reconciling and Verifying General Ledger Accounts and Other Financial Information	Accounting and Financial Oversight	None	None
Relocating Employees	Travel	SCFA	None
Selecting Investment Options for University Funds	Cash Management and Investments	None	None
Selling Goods and Services to External Customers	Accounting and Financial	SCFP	None
Selling Goods and Services to University Departments	Accounting and Financial	SCFP	None
Traveling on University Business	Travel	2 CCs	None
Using the University Corporate Travel Card	Travel	None	None
Using the University Procurement Card	Procurement and Payment	None	None
<b>Title</b>	<b>Subcategory</b>	<b>Committee Involvement</b>	<b>Senate Involvement</b>
Using Vehicles for University Business	Travel	SCFP	None
Utilizing University of Minnesota Bank Accounts	Cash Management and Investments	None	None

## Human Resources

Title	Subcategory	Committee Involvement	Senate Involvement
Academic Appointments with Teaching Functions	Hiring	AF&T, SCFA, 2 CCs	F Senate (info)
Appointments of Academic Professional and Administrative Employees	Hiring	SCFA, 2 CCs	None
Background Checks and Verifications	Hiring		
Bereavement Leave for Faculty and Academic Professional and Administrative Employees	Leaves	None	None
Compensation for Academic Professional and Administrative Employees	Compensation	2 CCs	U Senate (info)
Conflict Resolution for Faculty, P&A, Civil Service, and Student Employees	Miscellaneous	SJC, SCFA, 3 CCs	U Senate (info)
Early and Select Appointment Terminations for Academic Professional and Administrative Employees	Departure	PACC	U Senate (info)
Emeritus/Emerita Title for Retired Faculty	Benefits	SCFA	None
Employee Absences for Religious Holidays	Leaves	SCFA, SCC	None
Faculty Compensation: Twin Cities, Morris, Rochester	Compensation	SCFA	F Senate (action)
Faculty Development Leaves	Leaves	SCFA, FCC	F Senate (action)
Faculty Tenure: Twin Cities, Crookston, Morris, Rochester	Contracts and Governing Documents		
Family and Medical - FMLA Leave	Leaves	SCFA, 3 CCs	None
Graduate Assistant Employment	Hiring	SCFA, SCC	U Senate (info)
In-Range Salary Adjustments for Civil Service Employees	Compensation	None	None
Language Proficiency Requirements for Teaching Assistants	Performance	SCEP	None
Layoff Severance Program for Civil Service and Union-Represented Staff Employees	Departure	CSCC	None
Managing Nepotism and Personal Relationships	Miscellaneous	SCFA, SCC	U Senate (info)
Military, Court Appearance, or Civic Duty Leaves	Leaves	3 CCs	None
Modifying Appointments of Academic Professional and Academic Administrative Employees for Financial Stringency	Compensation	2 CCs	None
Non-Renewal of Appointment for Academic Professional and Administrative Employees	Departure		
Title	Subcategory	Committee Involvement	Senate Involvement
Non-Renewal Program for Academic Professional and Administrative Employees	Departure	SCFA, PACC	U Senate (info)
Paid Medical Leave and Disability Benefits for Faculty and Academic Professional and Administrative Employees	Leaves		
Parental Leave for Academic Employees	Leaves	SCFA, 2 CCs	U Senate (info)
Performance Management for Academic Professional and Administrative Employees	Performance	2 CCs	None
Phased Retirement Program: Twin Cities, Crookston, Morris, Rochester	Benefits	SCFA, FCC	F Senate (action)
Postdoctoral Appointments	Hiring	SCFA, FCC	F Senate (info)

Professional Development Leaves for Academic Professional and Administrative Employees	Leaves	SCFA, PACC	None
Public Service: Campaigning for or Holding Public Office	Workplace Rules and Guidelines	3 CCs	U Senate (action) (Faculty and Staff Delegation)
Recruitment and Selection of Faculty and Academic Professional and Administrative Employees	Hiring	SCFA, 2 CCs	None
Regents Scholarship Program	Benefits	SCFA, 3 CCs	U Senate (action)
Reporting Workers Compensation Related Injuries	Benefits	None	None
Senior Leader Compensation and Separation	Benefits		
Sexual Harrassment	Miscellaneous		
Student Employment	Hiring	SCSA	None
Supplemental Benefits Plan	Benefits	Ret, SCFA	None
Terminal Agreement Program: Twin Cities, Crookston, Morris, Rochester	Departure	SCFA, 2 CCs	None
Administrative Employees	Leaves	SCFA	None
Vacation Donation Program for Civil Service and Union-Represented Staff	Leaves	CSCC	None
Unpaid Personal Leaves for Faculty and Academic Professional and Employees	Leaves	SCFA, PACC	None

### Information Technology

Title	Subcategory	Committee Involvement	Senate Involvement
Acceptable Use of Information Technology Resources	Acceptable Use and Information Security	SCIT	None
Access to and Use of Physical Security Data	Acceptable Use and Information Security	SCIT	
Accessibility of Information Technology	Web	SCIT, Dis Issues	None
Data Security Classification	Acceptable Use and Information Security	SCFP, SCIT, PACC	None
Including a Privacy Statement on U Web Pages	Web	SCIT	None
Information Security	Acceptable Use and Information Security	FCC	
Information Security Risk Management	Acceptable Use and Information Security	SCIT	None
Reporting and Notifying Individuals of Security Breaches	Acceptable Use and Information Security	SCIT, PACC	None

### Research

Title	Subcategory	Committee Involvement	Senate Involvement
Activities Involving Potentially Hazardous Biological Agents	-	SRC, SCC	U Senate (info)
Charging of Facilities and Administrative/Indirect Costs to Sponsored Projects	-	SRC, 2 CCs	None
Charging Sponsored Costs Outside the Award Period	-	None	None
Conducting Research with Human Embryos or Embryonic Stem Cells	-	SRC, 2 CCs	F Senate (info)
Copyright Ownership	-	SRC, SLC, 2 CCs	F Senate (action), U Senate (info)
Direct Costs on Sponsored Projects			
Education in the Responsible Conduct of Sponsored Research and Grants Management	-	SRC, 2 CCs	U Senate (info)

Effort Certification	-	SRC, 2 CCs	F Senate (action)
Export Controls	-	SRC	F Senate (info)
Fixed Price Contracts, Including Clinical Trials	-	SRC	None
For-Cause Investigations Related to Research Compliance Concerns	-		
Managing Program Income Earned on Sponsored Projects	-	SRC	None
Offering Cost Sharing, Matching, and In-Kind Contributions on Sponsored Projects	-	SRC	None
Openness in Research	-	SRC, 2 CCs	F Senate (action)
Procuring and Using Human Fetal Tissue for Research (Non-Transplantation)	-	SRC, SCC	U Senate (info)
Procuring and Using Human Fetal Tissue for Transplantation Research		SRC, SCC	U Senate (info)
Procuring, Using, and Disposing of Donated Human Bodies Used for Research and Teaching	-	SRC	None
Reporting Inventions or Software Arising from Research	-	SRC	None
Reporting Sponsor-Investigator IND/IDE and FDA Pre-Submissions	-	SRC	None
Research Misconduct	-	SRC, SCFA, SCC	U Senate (action)
Research Data Management: Archiving, Ownership, Retention, Security, Storage, and Transfer			
Using Controlled Substances for Research	-	SRC	F Senate (info)
Using Legend and Investigational Drugs for Clinical Research	-	SRC	None