UNIVERSITY OF MINNESOTA
ADMINISTRATIVE POLICY FRAMEWORK

GUIDING PRINCIPLES
The administrative policy framework will:
- be simple, transparent, reasonable, & predictable
- be user-friendly to the U community
- support the U mission, values, initiatives, & strategic goals
- provide mechanisms that provide continuous evaluation & improvement
- align policy ownership with authority, responsibility, & accountability
- allow manager discretion and empower individual decision-making, where possible

INITIATE
- Assess Policy Need
- Analyze Policy Risk
- Create Policy Development & Management Plan (risk-driven)
- Approve Policy Concept

DEVELOP & APPROVE
- Draft Policy Language
- Seek Stakeholder Input
- Conduct 30-Day Comment Period
- Approve Policy

IMPLEMENT
- Communicate to Broader U
- Communicate to Targeted Groups
- Educate and Train U Community

MANAGE
- Monitor Policy Compliance
- Measure Policy Effectiveness
- Evaluate Policy Feedback
- Review Policy Regularly

Projects in Process:
- Comprehensive Review
- Integrate System
- Campus Policies
- Improve Consistency in Forms

UNIFORM APPROACH = More Predictable Outcomes Over Time