Transaction Justification

Credit Invoices

**WHO**
The person initiating the request must be recorded in the Adjustment Justification.

**WHY**
The reason for the credit must be recorded in the Adjustment Justification. The justification will automatically be copied to the Header Notes.

**WHEN**
The system will record the date of credit when credit is finalized.

**WHERE**
The Ship To Customer and Ship Loc show where goods were shipped or services provided.

**WHAT**
Bill lines list the goods/services provided to the customer. Line notes or header notes provide additional details.