Transaction Justification
Journal Entries

Non-sponsored Journal Entry:

**Why**
Explanation of the transaction is required.
For Cost Transfers include information related to the original charge.

Who
Include who authorized the transaction if the authorization is received from someone other than the approver.
**Sponsored Journal Entry:**

### Why

Explanation of the transaction is required.

For Cost Transfers include information related to the original charge.

If cost is moved to a sponsored chartfield string, additional information to support the validity of the cost being charged to the project is required.

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<table>
<thead>
<tr>
<th>Header</th>
<th>Lines</th>
<th>Totals</th>
<th>Errors</th>
<th>Approval</th>
</tr>
</thead>
</table>

**Unit:** UWN01  
**Journal ID:** 0000599353  
**Date:** 05/01/2014

**Long Description:** JE to transfer ingredients used to prepare April 2014 Turkey feed 8 batches TG-142 and 6 batches TG-141 for Rosemount Turkey Research Center

**Ledger Group:** ACTUALS

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<table>
<thead>
<tr>
<th>Header</th>
<th>Lines</th>
<th>Totals</th>
<th>Errors</th>
<th>Approval</th>
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</table>

**Unit:** UWN01  
**Journal ID:** 0000599340  
**Date:** 05/02/2014

**Long Description:** Reallocation of lab supplies from Dr. D's NIH grant #1R01GM11377 to his non-sponsored account where charges are 100% appropriate. Per L.O.

**Ledger Group:** ACTUALS

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<table>
<thead>
<tr>
<th>Approval Status</th>
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**Unit:** UWN01  
**Approval Check Active:** None  
**Approval Status:** Y  
**Approval Action:** Approve

**Comments for Denial:**

**Email:**

**Approval History**

<table>
<thead>
<tr>
<th>Req</th>
<th>Path</th>
<th>Status</th>
<th>Date/Time Stamp</th>
<th>User ID</th>
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</thead>
<tbody>
<tr>
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<td></td>
<td>Initiated</td>
<td>05/02/2014 2:15:44PM</td>
<td>HYSER013</td>
</tr>
<tr>
<td>01</td>
<td></td>
<td>Approved</td>
<td>05/05/2014 7:43:28AM</td>
<td>PJS</td>
</tr>
</tbody>
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**Who**

Include who authorized the transaction if the authorization is received from someone other than the approver.