

# Transaction Justification Journal Entries

**Non-sponsored Journal Entry:**

**Why**  
 Explanation of the transaction is required.  
 For Cost Transfers include information related to the original charge

Favorites Main Menu > General Ledger > Journals > Journal Entry > Create/Update Journal Entries

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Header Lines Totals Errors Approval

Unit: UMN01 Journal ID: 000010133 Date: 06/25/2014

Long Description: Move expenses for health care costs for retiring faculty from incorrect DeptID (10931) and incorrect program code(21734) to correct chart string in CLA Faculty 87 char left

\*Ledger Group: ACTUALS  Auto Generate Lines

Ledger:  Adjustment Entry: Non-Adjustment Entry

Header Lines Totals Errors Approval

Unit: UMN01 Journal ID: 0000599840 Date: 05/02/2014

Long Description: Reallocating lab supplies from Dr. [REDACTED] NIH grant #00015377 to his non-sponsored account where charges are 100% appropriate. Per L. D. [REDACTED] 254 char left

\*Ledger Group: ACTUALS  Auto Generate Lines

**Who**  
 Include who authorized the transaction if the authorization is received from someone other than the approver

Header Lines Totals Errors Approval

Unit: UMN01 Journal ID: 0000599840 Date: 05/02/2014

Approval Status Find First 1 of 1 Last

Unit: UMN01

Approval Check Active: Y

Approval Status: None

Approval Action: Approve

Comments for Denial

Email:

| Step | Path | Status         | Date/Time Stamp      | User ID  |
|------|------|----------------|----------------------|----------|
| 0    | A    | Initiated      | 05/02/2014 2:15:44PM | HYSER013 |
| 01   | A    | Approved       | 05/05/2014 7:43:28AM | PJS      |
| 02   | A    | Not Applicable | 05/05/2014 7:43:28AM |          |

**Sponsored Journal Entry:**

**Why**

Explanation of the transaction is required.

For Cost Transfers include information related to the original charge.

If cost is moved to a sponsored chartfield string, additional information to support the validity of the cost being charged to the project is required

Header | Lines | Totals | Errors | Approval

Unit: UMN01    Journal ID: 0000599353    Date: 05/01/2014

Long Description: JE to transfer ingredients used to prepare April 2014 Turkey feed 8 batches TG-142 and 6 batches TG-141 for Rosemount Turkey Research Center 254 char left

\*Ledger Group: ACTUALS     Auto Generate Lines

Header | Lines | Totals | Errors | Approval

Unit: UMN01    Journal ID: 0000599840    Date: 05/02/2014

Long Description: Reallocating lab supplies from Dr. [redacted]'s NIH grant #00015377 to his non-sponsored account where charges are 100% appropriate. Per L. D. [redacted] 254 char left

\*Ledger Group: ACTUALS     Auto Generate Lines

**Who**

Include who authorized the transaction if the authorization is received from someone other than the approver

Header | Lines | Totals | Errors | Approval

Unit: UMN01    Journal ID: 0000599840    Date: 05/02/2014

**Approval Status** Find    First 1 of 1 Last

Unit: UMN01

Approval Check Active: Y

Approval Status: None

Approval Action: Approve

Comments for Denial

Email:

**Approval History**

| Step | Path | Status         | Date/Time Stamp      | User ID  |
|------|------|----------------|----------------------|----------|
| 0    | A    | Initiated      | 05/02/2014 2:15:44PM | HYSER013 |
| 01   | A    | Approved       | 05/05/2014 7:43:28AM | PJS      |
| 02   | A    | Not Applicable | 05/05/2014 7:43:28AM |          |