

Request to Establish an Investment Account in the Consolidated Endowment Fund (CEF)

Use this form to make a request to establish a new CEF account.

Steps to be completed by requestor:

- Complete form and route to University Budget & Finance for review and approval.
- Please address to: University Budget & Finance
 Attn: Emily Larson
 Room 331 Morrill Hall
 100 Church Street SE
 Mpls, MN 55455
 Phone: 612-626-1617
 Fax: 612-626-2278
- University college/department preparer completes the UM Participant Transaction page in the financial system
- Once approvals have been given, the form will be directed to Accounting Services for processing in the financial system

TO ESTABLISH A NEW CEF ACCOUNT AND MAKE INITIAL DEPOSIT

Title of CEF account	
Type of CEF account	Quasi-unrestricted Endowment Quasi-restricted Endowment True Endowment Term Endowment Life Income Endowment
Amount of initial funding for CEF account	\$
Funding Source: ChartField string from which to transfer funds into CEF account	
Do you wish to automatically reinvest income?	Yes No
If income is to be distributed:	Percentage %
What dollar amount or percentage of income should be allocated to each ChartField string?	Dollar amount \$
Income Distribution: ChartField string(s) to receive income distribution	
Planned use of principal:	

If the investment account being requested is restricted, please provide an explanation of the restrictions:

Contact and Approval Information:

Department Name:	Approval - Chancellor, Dean or equivalent	Date
Department Contact Name:	Approval - Office of Budget & Finance	Date
Contact Phone Number:	Approval - University Assistant CFO	Date