## Notification of Travel During Education Abroad Program

Please complete this form when you will be away from your current host city for an overnight stay or longer. This information will only be used to contact you in case of an emergency. Return the completed form to your on-site staff.

| Student Contact Information |         |  |
|-----------------------------|---------|--|
| Name                        |         |  |
| Cell Phone                  |         |  |
| Email                       |         |  |
|                             |         |  |
| Travel Information          |         |  |
| Location (City, Country)    | Date(s) | Where will you be staying? (e.g., name of hotel or host) |
|                             |         |  |
|                             |         |  |
|                             |         |  |
| Additional Information      |         |  |
|                             |         |  |
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|                             |         |  |

## Note

- 1. Students are not allowed to travel to a location designated by the U.S. Department of State as Travel Advisory Level 3 or 4 without prior approval. Approval will only be considered for travel that has an educational or University purpose.
- 2. Independent travel should not interfere with academic work, classes, or events.
- 3. Students are expected to update program staff if the itinerary listed above changes during travel.

