

Route this form to:

See Routing Instructions Below

U Wide Form
UM 1765

Rev: July 2016

Extension of Maximum Period of Probationary Service for Tenure-Track Faculty - Caregiver or Personal Medical Illness/Injury or Other

Routing: Faculty member must complete, sign and submit form to Jaclyn Adair, Office of the Vice Provost for Faculty and Academic Affairs, 110 Morrill Hall (0261B), 100 Church Street SE, Minneapolis, MN 55455.

Name of Probationary Faculty Member		Empl ID
Rank	Probationary Start Date	Job Code
Department		Appointment Term (select one) 9 months 12 months
College/Campus	UMN E-mail	Appointment Type Tenure-Track

1) REQUEST TO EXTEND THE MAXIMUM PERIOD OF PROBATIONARY FACULTY SERVICE FOR THE REASON SPECIFIED BELOW.

- Extend my appointment by one year due to caregiver responsibilities [refer to Board of Regents Policy: *Faculty Tenure*, Section 5.5 (b)]
- Extend my appointment by one year due to personal medical illness/injury [refer to Board of Regents Policy: *Faculty Tenure*, Section 5.5 (c)]
- Other

Please note that notification of extension of maximum probationary period due to new parent responsibilities must use form UM 1764. Requests for reduction of appointment to less than 67% must use form UM 1766. Forms are available at: <http://policy.umn.edu/forms/>

The request for extension of maximum probationary period for caregiver responsibilities, personal medical illness/injury, or other reasons must be made in writing within one year of the event giving rise to the claim and no later than June 30 preceding the year a final decision would otherwise be made on an appointment with indefinite tenure for that faculty member in accordance with the Board of Regents Policy: *Faculty Tenure*, Section 5.5.

EXPLANATION

- Required documentation for the above request is attached.

2) PREVIOUS EXTENSION OF MAXIMUM PERIOD OF PROBATIONARY SERVICE No Yes

IF YES, STATE ACADEMIC YEAR AND REASON(S)

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Signature – Probationary Faculty Member	Date
Approved – Executive Vice President and Provost	Date

For office use only

Mandatory decision year regarding indefinite tenure has changed from _____ to _____.
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