

Route this form to:	U Wide Form UM 1764
See Routing Instructions Below	Rev: July 2016

Extension of Maximum Period of Probationary Service for Tenure-Track Faculty - Notification of New Parent Responsibilities

Routing: Faculty member must complete, sign and submit form to Jaclyn Adair, Office of the Vice Provost for Faculty and Academic Affairs, 110 Morrill Hall (0261B), 100 Church Street SE, Minneapolis, MN 55455.

Name of Probationary Faculty Member		Empl ID
Rank	Probationary Start Date	Job Code
Department		Appointment Term (select one) 9 months 12 months
College/Campus	UMN E-mail	Appointment Type Tenure-Track

1) EXTEND THE MAXIMUM PERIOD OF PROBATIONARY FACULTY SERVICE

Extend my decision year by one year due to new parent responsibilities [refer to Board of Regents Policy: *Faculty Tenure*, Section 5.5 (a)]

Please note that requests for extension of maximum probationary period for caregiver responsibilities, personal medical illness/injury, or other reasons, or for reduction of appointment to less than 67% must use forms UM 1765 or UM 1766 as appropriate, available at <http://policy.umn.edu/forms/>

The notification of birth or adoption/foster placement must be made in writing within one year of the event giving rise to the claim and no later than June 30 preceding the year a final decision would otherwise be made on an appointment with indefinite tenure for that faculty member in accordance with the Board of Regents Policy: *Faculty Tenure*, Section 5.5.

Date of Birth/Adoption/Foster Placement	
Probationary Faculty Member Signature	Date of Notification/Signature

2) PREVIOUS EXTENSION OF MAXIMUM PERIOD OF PROBATIONARY SERVICE No Yes

IF YES, STATE ACADEMIC YEAR AND REASON(S)

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Approved – Executive Vice President and Provost	Date
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For office use only
Mandatory decision year regarding indefinite tenure has changed from _____ to _____.