

REQUEST TO SUPPRESS PUBLIC INFORMATION

First, please read the following paragraph. **Then**, if you still wish to suppress public information, check **one** box below and return the completed form to one of the offices listed below. You may complete this form on the Web (at onestop.umn.edu/Forms). Go to the section called "Changing Your Name or Address" and click on Request to Suppress Directory Information (online).

The University of Minnesota has designated some information about you as public information. This information includes: name, address, e-mail address, phone number, dates of enrollment, enrollment status, major, adviser, college, class, academic awards and honors, and degrees received. This means that the University can release this information to anyone who requests it. You have the opportunity to suppress parts or all of this information from public release.

Suppression might have undesirable consequences. With some options individuals at the University might be unable to contact you about assignments, or you might not receive notice of some services. A suppression does not limit access to your file by authorized individuals nor does it apply to employment information. Information can be released by subpoena, to parents of dependent children with appropriate documentation, etc. The following five options are available for suppression; please choose one:

- Suppress my phone number.
- Suppress my address.
- Suppress my address and phone number.
- Suppress my address, phone number, and e-mail. (No information about you will appear in the University's electronic directory or in the next edition of the printed directory, and your address, phone number, and e-mail address will not be released to third parties.)
- Suppress all public information about me. (No information about you will be released to third parties without your signature. You will not be able to call and receive your own information over the phone. The fact of your attendance will not be released; prospective employers, financial institutions, or others offering services will be unable to have the University verify your attendance.)
- Remove suppression. (Any current suppression will be removed.)

student name (last, first, middle)	ID number <i>or</i> SSN
student signature	date

For office use only:

date received	initials	
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Records Offices:

Office of the Registrar
One Stop Student Services Center
 170 Owen Hall
 University of Minnesota, Crookston
 2900 University Avenue
 Crookston, MN 56716-5001
 (218) 281-8548
 fax: (218) 281-8050

Office of Financial Aid and Registrar
 21 Solon Campus Center
 University of Minnesota, Duluth
 Duluth, MN 55812-8282
 (218) 726-8000
 fax: (218) 726-8219

Registrar's Office
 212 Behmler Hall
 University of Minnesota, Morris
 600 East 4th Street
 Morris, MN 56267-2134
 (320) 589-6030
 fax: (320) 589-6025

One Stop Student Services Center
 200 Fraser Hall
 University of Minnesota, Twin Cities
 106 Pleasant St SE
 Minneapolis, MN 55455-0422
 612-624-1111
 fax: 612-625-3002

One Stop Student Services Center
 130 Coffey Hall
 University of Minnesota, Twin Cities
 1420 Eckles Ave
 St Paul, MN 55108-6054
 612-624-1111
 fax: 612-624-4943

One Stop Student Services Center
 130 West Bank Skyway
 University of Minnesota, Twin Cities
 219 19th Ave S
 Minneapolis, MN 55455-0427
 612-624-1111
 fax: 612-626-9129

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