

CLASS TIME CONFLICT APPROVAL

DIRECTIONS

You must have approval from *both* instructors to register for classes that have less than a one (1) minute separation or overlapping times. If an instructor has not yet been assigned for a class, contact the department offering the class to obtain an authorized signature. When you have obtained your instructors' signatures, please submit the completed form to a One Stop Student Services Center (see contact information to the right).

NOTE: By registering for classes, you enter into a legally binding contract to pay all tuition and fees, including any non-refundable fees. Please see page 2 of the *One Stop Registration Policies & Procedures* available online in PDF at onestop.umn.edu/registration/printable_p_and_p/index.html for details.

To ensure privacy online, open in Adobe Reader (free at Adobe.com). Print a copy after you complete the fields so the instructors' signatures may be added in blue or black ink, as required in PART 2.

**Return this form to
One Stop Student Services
By U.S. Postal Service mail**

One Stop Student Services Center
University of Minnesota, Twin Cities
130 Coffey Hall
1420 Eckles Ave.
St. Paul, MN 55108

In person on campus

200 Fraser Hall, East Bank
130 West Bank Skyway, West Bank
130 Coffey Hall, St. Paul

By fax
612-626-0008

Questions?

Phone: 612-624-1111
TTY (hearing-impaired): 612-626-0701
E-mail: helpingu@umn.edu

Student background			
University ID or Social Security number		Name (first, middle initial, last)	
Birth date (00/00/0000)	E-mail address	Day phone (area code)	Cell/eve phone (area code)
Current address (street, apartment number or P. O. box number, city, state, Zip Code, country)			
Term <input type="checkbox"/> Fall semester <input type="checkbox"/> Spring semester <input type="checkbox"/> May/summer term		Year 20 _____	Enrollment status (check one) <input type="checkbox"/> undergraduate <input type="checkbox"/> graduate <input type="checkbox"/> professional
College of enrollment (if currently admitted)		Major	

PART 2: Conflict approvals

Instructor: By signing this form, you are authorizing permission, class limit, and requisite overrides for this student.

CLASS 1: Are you registered for this class? yes no

Course subject, number, section (Arts 1101-001)	Class number (5 digits)	Credits	Grade basis A-F or S/N	Instructor's name
				Instructor's signature

CLASS 2: Are you registered for this class? yes no

Course subject, number, section (Arts 1101-001)	Class number (5 digits)	Credits	Grade basis A-F or S/N	Instructor's name
				Instructor's signature

PART 3: Optional registration (if you choose to add or cancel other classes)

ADD First choice				ADD Second choice			Grade basis A-F or S/N	Permission number (if required)
Course subject, number, section (Arts 1101-001)	Class number (5 digits)	Credits	Grade basis A-F or S/N	Course subject, number, section (Arts 1101-001)	Class number (5 digits)	Credits	Grade basis A-F or S/N	Permission number (if required)
1				1				
2				2				

CANCEL

To cancel individual classes, give the information requested on the right for each class.

Subject, number, section	Subject, number, section
Class number (5 digits)	Class number (5 digits)

